

Legislation Text

File #: 19-642, **Version:** 1

Presenter/Contact

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SUBJECT:

Approval of an annual contract with Landscape Commander LLC to provide landscape maintenance services at designated City facilities, parks and roadway medians, on an as-needed basis.

BACKGROUND / RATIONALE:

The City solicits landscape maintenance services under two (2) separate bids. The first is for designated city facilities, parks and roadway medians, for which we are requesting approval today as the current contract expires on September 30, 2019. It should be noted this contract does not service all City parks and facilities, as the services at some City locations are supported by City employees. The second landscape maintenance services bid is for designated flood and ROW properties. This contract does not expire until September 30, 2020 and will be rebid next year. As the services provided through these separate services are structured differently, the City bids them separately.

The City of New Braunfels issued a Competitive Sealed Proposal in July 2019 for landscape maintenance services at designated City facilities, parks and roadway medians. Proposals were opened on August 12, 2019, and three (3) responses were received. These services consist of mowing, trimming, edging, shredding, herbicide and fertilizer application, mulch and flower bed maintenance and weed control.

City staff evaluated the proposals received to determine best value for the City. Award criteria factors considered were: overall cost, bidder demonstrated competence and qualifications and experience to perform the services.

Based on review and evaluation, staff is recommending a contract be awarded to Landscape Commander LLC to provide landscape maintenance services. Landscape Commander LLC is our current contractor and has been performing these services satisfactorily for the City since 2014. Additionally, the pricing offered by Landscape Commander LLC on this bid was lowest overall in comparison to the other two proposals.

The estimated annual cost will be \$164,000. The initial contract term will be October 1, 2019 through September 30, 2020. The bid allows for four (4), one-year options to renew this contract, for a combined total of five (5) years.

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

Yes	Strategic Priorities 2: Continue an ongoing program of infrastructure construction and maintenance.
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FISCAL IMPACT:

Funding has been incorporated into the FY 2019-20 budget for continued support of these services.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of an annual contract with Landscape Commander LLC to provide landscape maintenance services at designated City facilities, parks and roadway medians, on an as-needed basis.