

Legislation Text

File #: 18-608, **Version:** 1

Presenter/Contact

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SUBJECT:

Approval of annual routine recurring expenditures for FY 2018-19 in accordance with City Charter Section 9.17.

BACKGROUND / RATIONALE:

Per section 9.17 of the City Charter, City Council approval is required for annual purchases that exceed \$25,000. There are various routine expenditures that occur every year and staff recommends that these expenditures be approved all at once, to more efficiently manage staff resources as well as ensure compliance with the charter. This will eliminate the need for these expenditure requests to be brought to City Council individually throughout the year.

This action will allow purchases to be made as needed throughout the year. As indicated below, the purchases are competitively vetted by cooperative agreements, quote or justified as a single source. Funding has been allocated for all of the expenditures detailed below.

As additional vendors that are anticipated to exceed the \$25,000 threshold are identified, they would still be brought for City Council at that time. Moreover, any purchases that warrant individual consideration and approval will be brought to City Council in that manner.

The following purchases and estimated annual expenditures are recommended for City Council consideration:

Vendor	Service	Estimated	Solicitation Source
Acushnet Company Titleist	Commercial Golf Supplies for inventory - Funding is incorporated into the Stock-inventory budget	\$90,000	Sole Source
Ameriturf	Custom blended fertilizers and soils for Golf Course and Parks - Funding is incorporated into the Parks Department operating budget	\$ 35,000	Single Source
Applied Concepts, Inc.	Dual Antenna Radar System For fleet vehicles -Funding is incorporated into the appropriate budget	\$50,000	HGAC
Austin Business	Office Furniture	\$30,000	TCPN, TXMAS

Furniture	-Funding is incorporated into the appropriate operating budget		
Amazon Market Place	City Wide purchases for general supplies and equipment -Funding is incorporated into the appropriate department budget	\$60,000	US Communities
AT & T	City Wide Telecommunication Services - Funding is incorporated into the IT Department operating budget	\$210,000	DIR/Utility
Avery & Company	Bulk fluids to support city wide fleet operations -Funding is incorporated into the Fleet Operations budget	\$37,000	BuyBoard
Baker & Taylor Books	Library Books, supplies and other Cataloging Services -Funding is incorporated into the Library Department operating budget	\$110,000	TXMAS
Baker & Taylor Entertainment	Audio Books, music and movies -Funding is incorporated into the Library Department operating budget	\$ 25,000	TXMAS
Bluebonnet Motors	-Automotive Supplies & Services For Citywide fleet - Funding is incorporated into the appropriate Operating budget	\$48,000	Best Value
Chief Supply	Body Armor and other Safety - Funding is incorporated into the appropriate Operating budget	\$50,000	GSA
Comal Golf & Battery	Golf Cart Batteries for fleet - Funding is incorporated into the Golf Course Operating budget	\$40,000	Best Value
Ergon Asphalt & Emulsions Inc.	Custom Blended Emulsions -Funding is incorporated into the Streets and Drainage Budget	\$50,000	Sole Source
ESRI	Geographic Information System software licenses and online GIS support -Funding is incorporated into the IT Department annual budget	\$ 62,000	Single Source
Ewald Tractor/Kubota	Mechanical Service and Parts for Fleet Vehicles (Hybrid drive systems) - Funding is incorporated into the Waste Management Enterprise Fund budget	\$28,000	BuyBoard
Freese & Nichols Inc.	Professional Engineering Support for Citywide projects -Funding is incorporated into the	\$40,000	IDIQ NB 15-049

	appropriate operating budget			
GT Distributors	Public Safety equipment, supplies Parts and uniforms -Funding is incorporated into the appropriate operating budget	\$130,000	BuyBoard	
Grande Truck Center	Mechanical Services and Parts for Fleet Vehicles (trash collection vehicles) -Funding is incorporated into the Waste Management Enterprise Fund budget	\$50,000	BuyBoard	
Gulf Coast Paper Co.	Janitorial & Operating Supplies -Funding is incorporated into the appropriate operating budget	\$26,000	BuyBoard	
Heil of Texas	Mechanical Services and Parts for Fleet Vehicles (trash collection bodies) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$60,000	BuyBoard	
Herald Zeitung	Required Advertising - Funding is incorporated into the appropriate Department operating budgets	\$ 40,000	Single Source	
Hesselbein Tire Southwest	\$90,000 and equipment -Funding is incorporated into the Solid Waste Management Enterprise Fund budget		Tires and services for Large trucks BuyBoard	
Hollywood Crawford Door	Fire Station Garage Door Repairs - Funding is incorporated into the Fire Department operating budget	\$30,000	Quotes	
Home Depot	-Misc. Building Supplies - Funding is incorporated into the appropriate Operating budget	\$50,000	US Communities	
Hydradyne	Mechanical Service and Parts for Fleet Vehicles Drainage Division Tractors) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$35,000	Best Value/ SS-Warranty Work	
Iteris Inc.	Data collection system for traffic & roads and miscellaneous supplies for traffic management - Funding is incorporated in to the Public Works Department operating budget	\$ 90,000	TMAS/Single Source	
K. Friese & Assoc.	\$130,000 For Public Works-Engineering -Funding is incorporated into the appropriate operating budget	Development IDIQ NB 17-062	Review	Assistance

Leissner Auto Parts/ NAPA Auto Parts	Parts and Supplies for Fleet Vehicles - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$30,000	BuyBoard/NJPA
Lower Colorado River Authority	Radio Services: Air Time and Radio Maintenance & Equipment -Funding is incorporated in to the appropriate Department operating budgets	\$ 220,000	LCRA Cooperative
Lowery	On-Demand Appraisals -Funding is incorporated into the appropriate project budgets	\$50,000	IDIQ NB 17-040
Lowes	Misc. Building Supplies - Funding is incorporated into the appropriate Operating budget	\$30,000	TCPN
Matera Paper	Citywide Custodial Supplies - Funding is incorporated into the Parks and Public Works Departments Operating budget	\$ 45,000	BuyBoard
Microsoft	Subscription to Microsoft Office 365 City Wide System -Funding is incorporated into the IT Department operating budget	\$165,000	DIR
Miller Uniforms	Uniforms for the Police Department -Funding is incorporated into the Police Department operating budget	\$ 70,000	BuyBoard
NAFECO	Safety Uniforms, Equipment and supplies - Funding is incorporated into the Fire Department operating budget	\$130,000	BuyBoard
NB Fire Fighters Assoc.	Dues for City Fire Fighters - Funding is incorporated into the Fire Department operating budget	\$48,000	Sole Source
Paradigm Traffic Systems Inc.	Street Lighting and Signal supplies and equipment - Funding is incorporated into the Fire Department operating budget	\$35,000	BuyBoard
Pathmark Traffic Products	Citywide street signs & traffic materials -Funding is incorporated into the Public Works Department operating budget	\$ 55,000	Coop. & Quotes
Pawelek & Moy Inc.	Contracted Services for Engineering and Surveying. Individual contracts <i>not</i> exceeding \$25,000 brought forward as an aggregate. - Funding is incorporated into the appropriate budget	\$50,000	IDIQ NB 15-055

Physio Control, Inc. On-site comprehensive coverage for

	\$79,561		Sole Source LIFEPAK defibrillator (service, maintenance, parts and reconditioning).
	-Funding is incorporated into the appropriate operating budget		
Precision Delta Corp	Ammunition for Police Department - Funding is incorporated into the Police Department operating budget	\$ 69,000	BuyBoard
Progressive Commercial Aquatics Inc.	Pool chemicals for City pools -Funding is incorporated into the Parks Department operating budget	\$70,000	Buyboard
Siddons Fire Apparatus	Service work for Fire engine repairs - Funding is incorporated into the Fire Department operating budget	\$ 90,000	BuyBoard
Specialized Parts Co.	Parts and Supplies for Fleet Vehicles -Funding is incorporated into the appropriate budget	\$60,000	US Communities
Spillman Technologies	Annual Maintenance & License for Police and Fire Dept. computer aided dispatch and Records Management system - Funding is incorporated in to the Police Department operating budget	\$180,000	Texas Dept. of Info. Res. (DIR)
Staples	Citywide office, custodial and other General supplies -Funding is incorporated into the appropriate departments operating budgets	\$130,000	TCPN
Strategic Government Resources	Temporary contracting for Executive Recruitment (as needed) -Funding is incorporated into the appropriate operating budget	\$50,000	Best Value
Sun Guard/Superion LLC	One Solution - Annual maintenance and Support for the Financial and Human Resource System -Funding is incorporated into the IT Department operating budget	\$ 35,000	Single Source
Terracon Consultants	Multi contract for Material Testing - Funding is incorporated into the appropriate budget	\$35,000	IDIQ NB 15-035
Texas Municipal League	Self-Funded Pool for worker's compensation, property and liability insurance -Funding is incorporated into the appropriate operating budget	\$930,000	Self-Funded Pool
Tire HUB (Formerly: The Goodyear Tire & Rubber Company)	Tires & Services for fleet vehicles including Recap tire service for City wide fleet vehicles -Funding is incorporated into the	\$ 150,000	BuyBoard

		appropriate budget			
Time Warner Cable		Internet and cable service for dedicated Internet citywide access -Funding incorporated in to the IT Department annual budget	\$ 66,000	DIR/ Texas Agency Network (Tex-AN)	
Tyler Technologies Inc.		Software Licenses and Annual maintenance to Support Time and Attendance, Municipal Court and Police Ticket Writers -Funding is incorporated into the appropriate Department budget	\$ 88,000	Single Source	
TX Municipal Police Association		Dues for City Police Officers - Funding is incorporated into the Police Department operating budget	\$30,000	Sole Source	
US Postmaster		City Wide Postage - Funding is incorporated into the appropriate operating budget	\$35,000	Sole Source	
Valmark Chevrolet		Automotive Supplies & Services For Citywide fleet - Funding is incorporated into the Appropriate Operating budget	\$25,000	Best Value	
Vanguard Truck Center		Automotive Repairs for Solid Waste Fleet - Manufacture Repairs- -Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$26,000	Sole Source	
Version	Wireless			City wide wireless communications	
		\$171,000		DIR -Funding is incorporated into the Appropriate department operating Budgets	
Walker	Partners			Development Review Assistance	
		\$50,000		IDIQ NB 17-093 For Public Works-Engineering	
		-Funding is incorporated into the appropriate operating budget			
Wastequip & Toter		Waste Management Containers Commercial dumpsters and Residential trash and recycling carts -Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$267,000	NIPA/HGAC	
Winfield Solutions		Custom blended fertilizers and soils For Golf Course and Parks - Funding is incorporated into the Parks Department operating budget	\$47,000	Single Source	

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

X	Yes	City Plan/Council Priority:	Strategic Priorities: 9. Maintain fiscal stability of City operations
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FISCAL IMPACT:

Funding for all initiatives and expenditures above were incorporated into the appropriate FY 2018-19 departmental budgets. However, the amounts above are estimates; actual costs are dependent upon needs. If the actual costs above exceed what was allocated in the budget for those services, departments are required to make that difference up elsewhere within their line item budget.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of annual recurring expenditures for FY 2018-19 in accordance with City Charter section 9.17