

Legislation Text

File #: 19-341, **Version:** 1

Presenter/Contact

*Barbara Coleman, Purchasing Manager
(830) 221-4389 -bcoleman@nbtexas.org*

SUBJECT:

Approval of annual routine recurring expenditures for FY 2018-19 in accordance with City Charter Section 9.17.

BACKGROUND / RATIONALE:

Per section 9.17 of the City Charter, City Council approval is required for annual purchases that exceed \$25,000. There are various routine expenditures that occur every year and staff recommends that these expenditures be approved all at once, to more efficiently manage staff resources as well as ensure compliance with the charter. This will eliminate the need for these expenditure requests to be brought to City Council individually throughout the year.

This action will allow purchases to be made as needed throughout the year. As indicated below, the purchases are competitively vetted by cooperative agreements, quote or justified as a single source. Funding has been allocated for all of the expenditures detailed below.

As additional vendors that are anticipated to exceed the \$25,000 threshold are identified, they would still be brought for City Council at that time. Moreover, any purchases that warrant individual consideration and approval will be brought to City Council in that manner.

The following purchases and estimated annual expenditures are recommended for City Council consideration:

Vendor Source	Service	Estimated	Solicitation
Acushnet Company	Commercial golf Supplies for inventory Previous approval was for \$90,000 - Funding is incorporated into the Stock-inventory budget	\$130,000	Sole Source
Comal Golf & Battery	Golf Cart Batteries for fleet Previous approval was \$40,000 - Funding is incorporated into the Golf Course Operating budget	\$49,000	Best Value
K. Friese & Assoc.	\$195,000 For Public Works-Engineering Previous approval was \$130,000 -Funding is incorporated into the appropriate operating budget	Development IDIQ NB 17-062	Review Assistance

Precision Delta Corp	Ammunition for Police Department - Previous approval was \$69,000 Funding is incorporated into the Police Department operating budget	\$ 90,000	BuyBoard
Seguin Diesel	Maintenance on Fire Apparatus's -Funding is incorporated into the appropriate department budget	\$49,000	Best Value
Staples	Citywide office, custodial and other General supplies, City is standardizing More spend with this vendor. Previous approval was \$130,000 -Funding is incorporated into the appropriate departments operating budgets	\$250,000	TCPN

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

Yes	City Plan/Council Priority: Strategic Priorities: 9. Maintain fiscal stability of City operations
-----	--

FISCAL IMPACT:

Funding for all initiatives and expenditures above were incorporated into the appropriate FY 2018-19 departmental budgets. However, the amounts above are estimates; actual costs are dependent upon needs. If the actual costs above exceed what was allocated in the budget for those services, departments are required to make that difference up elsewhere within their line item budget.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of annual recurring expenditures for FY 2018-19 in accordance with City Charter section 9.17.