

Legislation Text

File #: 22-543, **Version:** 1

PRESENTER:

Gretchen Pruett, Library Director

SUBJECT:

Approval of a purchase with Library Interiors of Texas for library furniture for Westside Community Center addition and to authorization for the City Manager to execute any change orders up to the contingency amount.

DEPARTMENT: Library

COUNCIL DISTRICTS IMPACTED: City-wide

BACKGROUND INFORMATION:

The 2019 Bond authorized the construction of the Westside Library branch. The City Council approved a contract with Stoddard Construction Management Inc. February 2021 and the notice to proceed was issued March 2021. The new facility is approximately 8,000 square feet and includes study rooms, program rooms and an outdoor garden. The project includes allowances for required Furniture Fixtures and Equipment, (FF&E).

The furniture recommendations have been developed through the cooperation of city staff, Komatsu Architecture (architect) and a variety of vendors in consideration of staff needs, design esthetics, durability, maintainability, and pricing. Given current lead times in the industry, staff is coordinating purchases to ensure delivery aligns with the completion of the construction.

Library Interiors has supported design and furniture for our main library and therefore understands our design requirements and needs. The building will be outfitted by Library Interiors at a cost of \$334,957 which includes the installation. Staff are recommending a 5% contingency (\$16,800) to be added to the contract amount at the City's discretion as needed to support unexpected needs. The total request is \$351,757. The City will utilize the cooperative agreement through Choice Partners to procure the best pricing.

ISSUE:

Strategic Priorities: Continue an ongoing program of infrastructure construction and maintenance.

FISCAL IMPACT:

Funding for these costs have been incorporated into the project budgets within the 2019 bond program, therefore, sufficient funds are available to approve the purchase as described above.

RECOMMENDATION:

Staff recommends approval of a purchase with Library Interiors of Texas for library furniture for Westside Community Center addition.