

Legislation Details (With Text)

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Title: Approval of annual routine recurring expenditures for FY 2022 in accordance with City Charter Section 9.17.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
9/13/2021	1	City Council	approved	

PRESENTER:

Barbara Coleman, Purchasing Manager

SUBJECT:

Approval of annual routine recurring expenditures for FY 2022 in accordance with City Charter Section 9.17.

DEPARTMENT: Finance

COUNCIL DISTRICTS IMPACTED: City Wide

BACKGROUND INFORMATION:

Per section 9.17 of the City Charter, City Council approval is required for annual purchases that exceed \$50,000. There are various routine expenditures that occur every year and staff recommends that these expenditures be approved all at once, to more efficiently manage staff resources as well as ensure compliance with the charter. This will eliminate the need for these expenditure requests to be brought to City Council individually throughout the year.

This action will allow purchases to be made as needed throughout the year. As indicated below, the purchases are competitively vetted by cooperative agreements, quote or justified as a single source. Funding has been allocated for all of the expenditures detailed below.

As additional vendors that are anticipated to exceed the \$50,000 threshold are identified, they would still be brought for City Council at that time. Moreover, any purchases that warrant individual consideration and approval will be brought to City Council in that manner.

The following purchases and estimated annual expenditures are recommended for City Council consideration:

Vendor Source	Service	Estimated	Contract Source
Acushnet Company Titleist	Commercial Golf Supplies for inventory - Funding is incorporated into the Stock-inventory budget	\$130,000	Sole Source
Amazon Market Place	City Wide purchases for general supplies and equipment -Funding is incorporated into the appropriate department budget	\$160,000	US Communities Omnia Partners
AT & T	City Wide Telecommunication Services - Funding is incorporated into the IT Department operating budget	\$60,000	DIR/Utility
Avery Oil Company	Bulk fluids to support city wide fleet operations -Funding is incorporated into the Fleet Operations budget	\$55,000	BuyBoard
Baker & Taylor Books	Library Books, supplies and other Cataloging Services -Funding is incorporated into the Library Department operating budget	\$240,000	TXMAS
Baker & Taylor Entertainment	Audio Books, music and movies -Funding is incorporated into the Library Department operating budget	\$ 50,000	TXMAS
BB Inspection Services	On-Call Inspection Services - Funding is incorporated into the Development Services Fund budget	\$75,000	IDIQ Professional Svc
Bluebonnet Motors	Automotive Supplies & Services For Citywide fleet - Funding is incorporated into the appropriate Operating budget	\$235,000	Best Value
The Chapman Law Firm	City legal support related to construction contract and issues -Funding is incorporated into the Legal Department Budget	\$100,000	Professional Svc
Coats & Rose	Legal Support for Litigation on Yantis -Funding is incorporated into the The Legal Department's Operating Budget	\$50,000	Professional Svc -
Ergon Asphalt & Emulsions Inc.	Custom Blended Emulsions -Funding is incorporated into the Streets and Drainage Budget	\$50,000	Sole Source
ESRI	Geographic Information System software licenses and online GIS support -Funding is incorporated into the IT Department annual budget	\$ 62,000	Single Source

Fastest Labs		Employee physicals and testing -Funding is incorporated into the appropriate operating budget	\$55,000	City Contract
Freese & Nichols Inc.	Professional Support for Citywide projects -Funding is incorporated into the appropriate operating budget	Professional Engineering Services	\$150,000	IDIQ
Galls, Inc. /Angel/miller	Fire and Police Department Uniforms, Bullet proof vest and other accessories -Funding is incorporated into the appropriate operating budget	\$185,000	BuyBoard	
Geographic Information Services	Geographic software support for the IT Department -Funding is supported by the Development Fund.	\$110,000	DIR	
Goodyear Tire	Tires & Services for fleet vehicles including Recap tire service for City wide fleet vehicles -Funding is incorporated into the appropriate budget	\$ 150,000	BuyBoard	
GTS Technology Solutions Inc	Email Security, computer replacements and on-demand purchases -Funding is incorporated in the IT operating budget.	\$400,000	DIR/BuyBoard	
GT Distributors	Public Safety equipment, supplies Parts and uniforms -Funding is incorporated into the appropriate operating budget	\$130,000	BuyBoard	
Grande Truck Center	Mechanical Services and Parts for Fleet Vehicles (trash collection vehicles) -Funding is incorporated into the Waste Management Enterprise Fund budget	\$80,000	BuyBoard	
Harrell's Inc.	Landscape fertilizers for Parks Dept. -Funding is incorporated into the Golf Course Enterprise Fund	\$80,000	BuyBoard	
Heil of Texas	Mechanical Services and Parts for Fleet Vehicles (trash collection bodies) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$150,000	BuyBoard	
Herald Zeitung	Required Advertising - Funding is incorporated into the appropriate Department operating budgets	\$60,000	Single Source	
Hesselbein Tire Southwest	BuyBoard and equipment -Funding is incorporated into the Solid Waste Management Enterprise Fund budget	Tires and services for Large trucks	\$100,000	

Home Depot/ Home Depot Pro	-Misc. Building Supplies & equipment, - Funding is incorporated into the appropriate Operating budget	\$100,000	BuyBoard/ US Communities/ Omnia Partners			
Hydradyne	Mechanical Service and Parts for Fleet Vehicles Drainage Division Tractors) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$60,000	Best Value/ SS-Warranty Work			
Iteris Inc.	Data collection system for traffic & roads and miscellaneous supplies for traffic management - Funding is incorporated into the Public Works Department operating budget	\$ 90,000	TMAS/BuyBoard Sole Source			
K. Frieese & Assoc.	Development Professional For Public Works-Engineering and Planning -Funding is incorporated into the Development Services Fund	Review	Assistance	\$200,000	IDIQ	
Law Offices of Ryan Henry, PLLC	City general legal support -Funding is incorporated into the Legal Department budget.	\$50,000	Professional Svc			
Leissner Auto Parts/ NAPA Auto Parts	Parts and Supplies for Fleet Vehicles - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$70,000	NJPA/Sourcewell			
Lower Colorado River Authority	Radio Services: Airtime and Radio Maintenance & Equipment -Funding is incorporated in to the appropriate Department operating budgets	\$270,000	LCRA Cooperative			
Lowery	On-Demand Appraisals -Funding is incorporated into the appropriate project budgets	\$50,000	IDIQ Professional Services			
Lowes	Misc. Building Supplies - Funding is incorporated into the appropriate Operating budget	\$50,000	NIPA/Omnia			
Master Plan	Development Professional For Planning Department -Funding is incorporated into the Development Services Fund	Review	Assistance	\$100,000	IDIQ	
Microsoft	Subscription to Microsoft and support City Wide System -Funding is incorporated into the IT Department operating budget	\$50,000	DIR			
Motorola Spillman Technologies	Annual Maintenance & License for Police and Fire Dept. computer aided dispatch and Records Management system	\$185,000	Texas Dept. of Info. Res. (DIR)			

	- Funding is incorporated into the Police Department operating budget							
NAFECO	Safety Uniforms, Equipment and supplies - Funding is incorporated into the Fire Department operating budget	\$130,000	BuyBoard					
NB Fire Fighters Assoc.	Dues for City Fire Fighters - Funding is incorporated into the Fire Department operating budget	\$55,000	Sole Source					
Pawelek & Moy Inc.	Contracted Services for Engineering and Surveying. - Funding is incorporated into the appropriate budget	\$50,000	IDIQ Prof Svc					
Precision Delta Corp	Ammunition for Police Department - Funding is incorporated into the Police Department operating budget	\$100,000	TXMAS					
Progressive Commercial Aquatics Inc.	Pool chemicals for City pools -Funding is incorporated into the Parks Department operating budget	\$70,000	BuyBoard					
SHI Government Solutions Inc.	Consolidated contracts for Subscription to Microsoft 365 & other miscellaneous support to City wide system, data, maintenance and contracted services for IT -Funding is incorporated into the Appropriate operating budget	\$255,000	Omnia Partners, PACE & DIR					
Siddons Fire Apparatus	Service work for Fire engine repairs - Funding is incorporated into the Fire Department operating budget	\$90,000	BuyBoard					
Southwest Public Safety	Vehicle auxiliary out-fitting for Department fleet - as needed -Funding is incorporated into the Vehicle Replacement Fund and/or the Police Department operating budget	\$130,000	BuyBoard/ Best Value					
Spectrum/ Time Warner Cable	Internet and cable service for dedicated Internet citywide access -Funding incorporated into the IT Department annual budget	\$70,000	Sole Source / DIR					
Staples	Citywide office, custodial and other General supplies -Funding is incorporated into the appropriate departments operating budgets	\$130,000	Sourcewell					
Strategic Government Resources	Temporary contracting for Executive Recruitment (as needed) -Funding is incorporated into the appropriate operating budget	\$50,000	Best Value					
Physio Control, Inc.	On-site comprehensive coverage for	\$82,000	Sole					

Stryker	Source					
	-Funding is incorporated into the					
Sunland	Group	Development	Review	Assistance	\$400,000	IDIQ
	Professional for Planning Department			Services		
	-Funding is incorporated into the Development Services Fund					
TaylorMade Golf	Golf supplies and equipment for in-stock merchandise for Landa Park Golf Store. Supplies include golf balls, gloves, headwear, clubs, bags, etc. -Funding is incorporated into the Landa Park Golf Enterprise fund		\$50,000	Brand Name Exempt		
Terracon Consultants	Multi contract for Material Testing - Funding is incorporated into the appropriate budget		\$80,000	IDIQ Profession Svc		
Texas Municipal League	Self-Funded Pool for worker's compensation, property & liability insurance -Funding is incorporated into the appropriate operating budget		\$1,100,000	Self-Funded Pool		
Twincrest Technologies	Traffic Signal sensors		\$55,000	HGAC/TXMAS -Funding is incorporated into the appropriate budget		
Tyler Technologies Inc.	Software Licenses and		\$88,000	Sourcewell Annual maintenance to Support Time and Attendance, Municipal Court and Police Ticket Writers -Funding is incorporated into the appropriate Department budget		
US Postmaster	City Wide Postage - Funding is incorporated into the appropriate operating budget		\$55,000	Sole Source		
Version Wireless				City-wide wireless communications -Funding is incorporated into the Appropriate department operating Budgets	\$171,000	DIR
Wastequip	& Toter \$267,000			Waste Management Containers HGAC/NIPA/ Commercial dumpsters and Omnia Partners Residential trash and recycling carts -Funding is incorporated into the Solid Waste Management Enterprise Fund budget		
Watch Guard	Vehicle accessories to support City fleet		\$80,000	BuyBoard/HGAC vehicles & evidence library for Police Dept		

-Funding is incorporated into the appropriate operating budgets

ISSUE:

Seeking City Council approval of projected annual spend greater than \$50,000 which maintains fiscal stability of City operations and allows for continuation of operations.

FISCAL IMPACT:

Funding for all initiatives and expenditures above were incorporated into the appropriate FY 2022 departmental budgets. However, the amounts above are estimates; actual costs are dependent upon needs. If the actual costs above exceed what was allocated in the budget for those services, departments are required to make that difference up elsewhere within their operating budget.

RECOMMENDATION:

Staff recommends approval of annual recurring expenditures for FY 2022 in accordance with City Charter section 9.17.