

Legislation Details (With Text)

File #: 22-743 **Name:**
Type: Report **Status:** Filed
File created: 6/20/2022 **In control:** City Council
On agenda: 6/27/2022 **Final action:** 6/27/2022
Title: Approval of annual routine recurring expenditures for FY 2022 in accordance with City Charter Section 9.17.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
6/27/2022	1	City Council	presented	Pass

PRESENTER:

Barbara Coleman, Purchasing Manager

SUBJECT:

Approval of annual routine recurring expenditures for FY 2022 in accordance with City Charter Section 9.17.

DEPARTMENT: Finance

COUNCIL DISTRICTS IMPACTED: City-wide

BACKGROUND INFORMATION:

Per section 9.17 of the City Charter, City Council approval is required for annual purchases that exceed \$50,000. There are various routine expenditures that occur every year and staff recommend that these expenditures be approved all at once, to more efficiently manage staff resources as well as ensure compliance with the charter. This will eliminate the need for these expenditure requests to be brought to City Council individually throughout the year.

This action will allow purchases to be made as needed throughout the year. As indicated below, the purchases are competitively vetted by cooperative agreements, quote or justified as a single source. Funding has been allocated for all of the expenditures detailed below.

As additional vendors that are anticipated to exceed the \$50,000 threshold are identified, they would still be brought for City Council at that time. Moreover, any purchases that warrant individual consideration and approval will be brought to City Council in that manner.

The following purchases and estimated annual expenditures are recommended for City Council consideration:

Vendor Source	Service	Estimated	Contract Source
---------------	---------	-----------	-----------------

AVFuel	Aviation fuel retailed at the City Regional Airport. Requesting increase from \$1,700,000 to \$2,100,000 due to more Retail sales - Funding is incorporated into the Airport Departments enterprise fund budget.	\$2,100,000	City Contract
ESRI	Geographic Information System software licenses and online GIS support Requesting increase from \$62,000 to \$70,000. - Funding is incorporated into the IT Department annual budget	\$ 70,000	Single Source
FleetCor Technologies, Inc.	Citywide fleet fuel. Requesting increase \$1,050,000 to \$1,500,000. Due to rising Fuel costs - Funding is incorporated into the appropriate department budgets	\$1,500,000	Omnia Partners
Harrell's Inc.	Landscape fertilizers for Parks Dept. Requesting increase from \$86,000 to \$96,000. -Funding is incorporated into the Golf Course Enterprise Fund	\$96,000	BuyBoard
NB Fire Fighters Assoc.	Dues for City Fire Fighters - request Increase from \$55,000 to \$65,000 - Funding is incorporated into the Fire Department operating budget	\$65,000	Sole Source
Stryker	Sales On-site comprehensive coverage for Sole Source LIFEPAK defibrillator (service, maintenance, parts and reconditioning). -Funding is incorporated into the appropriate operating budget		\$350,000
Texas Municipal League	Self-Funded Pool for worker's compensation, property and liability insurance. Request increase from \$1,100,000 to \$1,600,000. -Funding is incorporated into the appropriate operating budget.	\$1,600,000	Self-Funded Pool
TKO	Equipment Rental for Streets. -Funding is incorporated into the Streets Departments budget	\$49,900	City Contract
Tyler Technologies Inc.	Software Licenses and Annual maintenance to Support Time and Attendance, Municipal Court and Police Ticket Writers. Request increase from \$88,000 to \$100,000. -Funding is incorporated into the appropriate Department budget	\$100,000	Sourcewell
Watch Guard	Vehicle accessories to support city fleet vehicles & evidence library for Police Dept. Requesting increase from \$80,000 to \$100,000. -Funding is incorporated into the appropriate operating budgets	\$100,000	BuyBoard/HGAC

22 nd Century Technologies	Temporary staffing - on-call	\$375,000	City Contracts
Buzz Clan, LLC	Staffing for 2.5 yrs.		
Diverse Staffing Services	-Funding is incorporated into the		
Strategic Government Resources	Appropriate Department budget		
Howroyd-Wright Employment Agency			
Db a AppleOne Employment Services			

ISSUE:

Seeking City Council approval of projected annual spend greater than \$50,000 which maintains fiscal stability of City operations and allows for continuation of operations.

FISCAL IMPACT:

Funding for all initiatives and expenditures above were incorporated into the appropriate FY 2022 departmental budgets. However, the amounts above are estimates; actual costs are dependent upon needs. If the actual costs above exceed what was allocated in the budget for those services, departments are required to make that difference up elsewhere within their operating budget.

RECOMMENDATION:

Staff recommends approval of annual recurring expenditures for FY 2022 in accordance with City Charter section 9.17.