

Legislation Text

File #: 18-073, **Version:** 1

Presenter/Contact

Michael Mundell, Solid Waste Manager
(830) 221-4044 - mmundell@nbtexas.org

SUBJECT:

Approval of a contract with SCS Engineers for the development of a Comprehensive Solid Waste Management Plan for the City's Solid Waste and Recycling Division.

BACKGROUND / RATIONALE:

The City of New Braunfels recently solicited a bid seeking a qualified consulting firm to assist with the creation of a Comprehensive Solid Waste Management Plan ("CSWMP") for the City's Solid Waste and Recycling Division. The intent of the plan is to address specific short term (1-5 years), intermediate (6-10 years), and long-range (11-20 years) problems and actions to allow the City to make further progress in reducing waste, maximizing resource recovery and source reduction, maximizing diversion, extending the life of its landfill, as well as create and maintain local jobs. The awarded contractor will evaluate the City's current programs and operations and then, based on the results of the analysis, provide a completed CSWMP that will serve as a guide for the City to make fiscally responsible and environmentally focused budgeting, services, and planning decisions.

A Request for Proposal (RFP) was issued on January 9, 2018, to obtain proposals from firms capable of working with the City's Solid Waste and Recycling Division to develop a comprehensive plan. The City received five proposals which were opened on January 31, 2018. The proposals were evaluated based upon the Professional Qualifications and Experience, Demonstrated Project Experience and Expertise in Projects of Similar Scope, Proposed Work Program, and the Proposed Cost submitted by each proposer.

After review of the proposals, the highest-ranking vendor is SCS Engineers.

The total cost of the contract is not anticipated to exceed \$120,000. Funding for the contract has been incorporated into the FY 2017-18 Adopted Budget; however, additional funding may be requested in the FY 2018-19 Proposed Budget if necessary due to the complexity of the project.

The term of the contract will begin upon the award of the contract and terminate upon completion of all work specified by the City.

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

<input checked="" type="checkbox"/>	Yes	Strategic Priorities 21:	Ensure sustainable quality development
-------------------------------------	-----	---------------------------------	--

FISCAL IMPACT:

Funding for the contract described above has been incorporated into the adopted FY 2017-18

budget. Therefore, sufficient funds are available for the contract.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends the approval of a contract with SCS Engineers for the development of a Comprehensive Solid Waste Management Plan for the City's Solid Waste and Recycling Division.