

Legislation Text

File #: 18-407, **Version:** 2

Presenter/Contact
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SUBJECT:

Approval of a contract increase with K Friese and Associates Inc. for professional engineering services to provide third party assistance for development plan review for the City.

BACKGROUND / RATIONALE:

The City Council approved an amendment to the Code of Ordinances regarding development-related fees on March 26, 2018. The fee changes identified the support for the growing needs in the development process, which included contractual assistance to provide technical review of development applications.

The City Council approved a contract with K Friese and Associates on October 23, 2017, for development review assistance up to \$130,000. K Friese and Associates meets the proposal requirements and is qualified to complete this project. K Friese and Associates pre-qualified on the City's IDIQ for professional services and fulfills the procurement requirements.

Staff is requesting a contract increase of \$77,000 to support additional plan reviews for the remainder of FY 2017-18.

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

<input checked="" type="checkbox"/>	Yes	City Plan/Council Priority:	Strategic Priorities: 9. Maintain fiscal stability of City operations.
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FISCAL IMPACT:

Funding for this initiative and expenditures above are incorporated into the appropriate FY 2017-18 department budget (engineering). It is likely that these fees can be absorbed by the department's current budget allocation. However, these expenditures are also eligible to be supported by the newly collected development-related fees. Therefore, sufficient funds are available.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of a contract increase with K Friese and Associates Inc. to provide third party assistance for development plan reviews for the City.