

## Legislation Text

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Presenter/Contact

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**SUBJECT:**

Approval of annual routine recurring expenditures for FY 2018-19 in accordance with City Charter Section 9.17.

**BACKGROUND / RATIONALE:**

Per section 9.17 of the City Charter, City Council approval is required for annual purchases that exceed \$25,000. There are various routine expenditures that occur every year and staff recommends that these expenditures be approved all at once, to more efficiently manage staff resources as well as ensure compliance with the charter. This will eliminate the need for these expenditure requests to be brought to City Council individually throughout the year.

This action will allow purchases to be made as needed throughout the year. As indicated below, the purchases are competitively vetted by cooperative agreements, quote or justified as a single source. Funding has been allocated for all of the expenditures detailed below.

As additional vendors that are anticipated to exceed the \$25,000 threshold are identified, they would still be brought for City Council at that time. Moreover, any purchases that warrant individual consideration and approval will be brought to City Council in that manner.

The following purchases and estimated annual expenditures are recommended for City Council consideration:

Vendor	Service	Estimated	Solicitation Source
<b>Acushnet Company Titleist</b>	Commercial Golf Supplies for inventory - Funding is incorporated into the Stock-inventory budget	\$90,000	Sole Source
<b>Ameriturf</b>	Custom blended fertilizers and soils for Golf Course and Parks - Funding is incorporated into the Parks Department operating budget	\$ 35,000	Single Source
<b>Applied Concepts, Inc.</b>	Dual Antenna Radar System For fleet vehicles -Funding is incorporated into the appropriate budget	\$50,000	HGAC
<b>Austin Business</b>	Office Furniture	\$30,000	TCPN, TXMAS

<b>Furniture</b>	-Funding is incorporated into the appropriate operating budget		
<b>Amazon Market Place</b>	City Wide purchases for general supplies and equipment -Funding is incorporated into the appropriate department budget	\$60,000	US Communities
<b>AT &amp; T</b>	City Wide Telecommunication Services - Funding is incorporated into the IT Department operating budget	\$210,000	DIR/Utility
<b>Avery &amp; Company</b>	Bulk fluids to support city wide fleet operations -Funding is incorporated into the Fleet Operations budget	\$37,000	BuyBoard
<b>Baker &amp; Taylor Books</b>	Library Books, supplies and other Cataloging Services -Funding is incorporated into the Library Department operating budget	\$110,000	TXMAS
<b>Baker &amp; Taylor Entertainment</b>	Audio Books, music and movies -Funding is incorporated into the Library Department operating budget	\$ 25,000	TXMAS
<b>Bluebonnet Motors</b>	-Automotive Supplies & Services For Citywide fleet - Funding is incorporated into the appropriate Operating budget	\$48,000	Best Value
<b>Chief Supply</b>	Body Armor and other Safety - Funding is incorporated into the appropriate Operating budget	\$50,000	GSA
<b>Comal Golf &amp; Battery</b>	Golf Cart Batteries for fleet - Funding is incorporated into the Golf Course Operating budget	\$40,000	Best Value
<b>Ergon Asphalt &amp; Emulsions Inc.</b>	Custom Blended Emulsions -Funding is incorporated into the Streets and Drainage Budget	\$50,000	Sole Source
<b>ESRI</b>	Geographic Information System software licenses and online GIS support -Funding is incorporated into the IT Department annual budget	\$ 62,000	Single Source
<b>Ewald Tractor/Kubota</b>	Mechanical Service and Parts for Fleet Vehicles (Hybrid drive systems) - Funding is incorporated into the Waste Management Enterprise Fund budget	\$28,000	BuyBoard
<b>Freese &amp; Nichols Inc.</b>	Professional Engineering Support for Citywide projects -Funding is incorporated into the	\$40,000	IDIQ NB 15-049

	appropriate operating budget				
<b>GT Distributors</b>	Public Safety equipment, supplies Parts and uniforms -Funding is incorporated into the appropriate operating budget	\$130,000	BuyBoard		
<b>Grande Truck Center</b>	Mechanical Services and Parts for Fleet Vehicles (trash collection vehicles) -Funding is incorporated into the Waste Management Enterprise Fund budget	\$50,000	BuyBoard		
<b>Gulf Coast Paper Co.</b>	Janitorial & Operating Supplies -Funding is incorporated into the appropriate operating budget	\$26,000	BuyBoard		
<b>Heil of Texas</b>	Mechanical Services and Parts for Fleet Vehicles (trash collection bodies) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$60,000	BuyBoard		
<b>Herald Zeitung</b>	Required Advertising - Funding is incorporated into the appropriate Department operating budgets	\$ 40,000	Single Source		
<b>Hesselbein Tire</b>			Tires and services for Large trucks BuyBoard		
<b>Southwest</b>	\$90,000 and equipment -Funding is incorporated into the Solid Waste Management Enterprise Fund budget				
<b>Hollywood Crawford Door</b>	Fire Station Garage Door Repairs - Funding is incorporated into the Fire Department operating budget	\$30,000	Quotes		
<b>Home Depot</b>	-Misc. Building Supplies - Funding is incorporated into the appropriate Operating budget	\$50,000	US Communities		
<b>Hydradyne</b>	Mechanical Service and Parts for Fleet Vehicles Drainage Division Tractors) - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$35,000	Best Value/ SS-Warranty Work		
<b>Iteris Inc.</b>	Data collection system for traffic & roads and miscellaneous supplies for traffic management - Funding is incorporated in to the Public Works Department operating budget	\$ 90,000	TMAS/Single Source		
<b>K. Friese &amp; Assoc.</b>	Development IDIQ NB 17-062 For Public Works-Engineering -Funding is incorporated into the appropriate operating budget	\$130,000	Review	Assistance	

<b>Leissner Auto Parts/ NAPA Auto Parts</b>	Parts and Supplies for Fleet Vehicles - Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$30,000	BuyBoard/NJPA
<b>Lower Colorado River Authority</b>	Radio Services: Air Time and Radio Maintenance & Equipment -Funding is incorporated in to the appropriate Department operating budgets	\$ 220,000	LCRA Cooperative
<b>Lowery</b>	On-Demand Appraisals -Funding is incorporated into the appropriate project budgets	\$50,000	IDIQ NB 17-040
<b>Lowes</b>	Misc. Building Supplies - Funding is incorporated into the appropriate Operating budget	\$30,000	TCPN
<b>Matera Paper</b>	Citywide Custodial Supplies - Funding is incorporated into the Parks and Public Works Departments Operating budget	\$ 45,000	BuyBoard
<b>Microsoft</b>	Subscription to Microsoft Office 365 City Wide System -Funding is incorporated into the IT Department operating budget	\$165,000	DIR
<b>Miller Uniforms</b>	Uniforms for the Police Department -Funding is incorporated into the Police Department operating budget	\$ 70,000	BuyBoard
<b>NAFECO</b>	Safety Uniforms, Equipment and supplies - Funding is incorporated into the Fire Department operating budget	\$130,000	BuyBoard
<b>NB Fire Fighters Assoc.</b>	Dues for City Fire Fighters - Funding is incorporated into the Fire Department operating budget	\$48,000	Sole Source
<b>Paradigm Traffic Systems Inc.</b>	Street Lighting and Signal supplies and equipment - Funding is incorporated into the Fire Department operating budget	\$35,000	BuyBoard
<b>Pathmark Traffic Products</b>	Citywide street signs & traffic materials -Funding is incorporated into the Public Works Department operating budget	\$ 55,000	Coop. & Quotes
<b>Pawelek &amp; Moy Inc.</b>	Contracted Services for Engineering and Surveying. Individual contracts <i>not</i> exceeding \$25,000 brought forward as an aggregate. - Funding is incorporated into the appropriate budget	\$50,000	IDIQ NB 15-055
<b>Physio Control, Inc.</b>	On-site comprehensive coverage for		

	\$79,561		Sole Source LIFEPAK defibrillator (service, maintenance, parts and reconditioning).
	-Funding is incorporated into the appropriate operating budget		
<b>Precision Delta Corp</b>	Ammunition for Police Department - Funding is incorporated into the Police Department operating budget	\$ 69,000	BuyBoard
<b>Progressive Commercial Aquatics Inc.</b>	Pool chemicals for City pools -Funding is incorporated into the Parks Department operating budget	\$70,000	Buyboard
<b>Siddons Fire Apparatus</b>	Service work for Fire engine repairs - Funding is incorporated into the Fire Department operating budget	\$ 90,000	BuyBoard
<b>Specialized Parts Co.</b>	Parts and Supplies for Fleet Vehicles -Funding is incorporated into the appropriate budget	\$60,000	US Communities
<b>Spillman Technologies</b>	Annual Maintenance & License for Police and Fire Dept. computer aided dispatch and Records Management system - Funding is incorporated in to the Police Department operating budget	\$180,000	Texas Dept. of Info. Res. (DIR)
<b>Staples</b>	Citywide office, custodial and other General supplies -Funding is incorporated into the appropriate departments operating budgets	\$130,000	TCPN
<b>Strategic Government Resources</b>	Temporary contracting for Executive Recruitment (as needed) -Funding is incorporated into the appropriate operating budget	\$50,000	Best Value
<b>Sun Guard/Superion LLC</b>	One Solution - Annual maintenance and Support for the Financial and Human Resource System -Funding is incorporated into the IT Department operating budget	\$ 35,000	Single Source
<b>Terracon Consultants</b>	Multi contract for Material Testing - Funding is incorporated into the appropriate budget	\$35,000	IDIQ NB 15-035
<b>Texas Municipal League</b>	Self-Funded Pool for worker's compensation, property and liability insurance -Funding is incorporated into the appropriate operating budget	\$930,000	Self-Funded Pool
<b>Tire HUB</b> (Formerly: The Goodyear Tire & Rubber Company)	Tires & Services for fleet vehicles including Recap tire service for City wide fleet vehicles -Funding is incorporated into the	\$ 150,000	BuyBoard

	appropriate budget				
<b>Time Warner Cable</b>	Internet and cable service for dedicated Internet citywide access -Funding incorporated in to the IT Department annual budget	\$ 66,000	DIR/ Texas Agency Network (Tex-AN)		
<b>Tyler Technologies Inc.</b>	Software Licenses and Annual maintenance to Support Time and Attendance, Municipal Court and Police Ticket Writers -Funding is incorporated into the appropriate Department budget	\$ 88,000	Single Source		
<b>TX Municipal Police Association</b>	Dues for City Police Officers - Funding is incorporated into the Police Department operating budget	\$30,000	Sole Source		
<b>US Postmaster</b>	City Wide Postage - Funding is incorporated into the appropriate operating budget	\$35,000	Sole Source		
<b>Valmark Chevrolet</b>	Automotive Supplies & Services For Citywide fleet - Funding is incorporated into the Appropriate Operating budget	\$25,000	Best Value		
<b>Vanguard Truck Center</b>	Automotive Repairs for Solid	\$26,000	Sole Source Waste Fleet - Manufacture Repairs- -Funding is incorporated into the Solid Waste Management Enterprise Fund budget		
<b>Version</b>	<b>Wireless</b> \$171,000	City	wide wireless communications DIR -Funding is incorporated into the Appropriate department operating Budgets		
<b>Walker</b>	<b>Partners</b> \$50,000  -Funding is incorporated into the appropriate operating budget	Development IDIQ NB 17-093 For Public Works-Engineering	Review	Assistance	
<b>Wastequip &amp; Toter</b>	Waste Management Containers Commercial dumpsters and Residential trash and recycling carts -Funding is incorporated into the Solid Waste Management Enterprise Fund budget	\$267,000	NIPA/HGAC		
<b>Winfield Solutions</b>	Custom blended fertilizers and soils For Golf Course and Parks - Funding is incorporated into the Parks Department operating budget	\$47,000	Single Source		

**ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:**

X	Yes	City Plan/Council Priority:	Strategic Priorities: 9. Maintain fiscal stability of City operations
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**FISCAL IMPACT:**

Funding for all initiatives and expenditures above were incorporated into the appropriate FY 2018-19 departmental budgets. However, the amounts above are estimates; actual costs are dependent upon needs. If the actual costs above exceed what was allocated in the budget for those services, departments are required to make that difference up elsewhere within their line item budget.

**COMMITTEE RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

Staff recommends approval of annual recurring expenditures for FY 2018-19 in accordance with City Charter section 9.17