

## Legislation Text

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**File #:** 18-690, **Version:** 1

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Presenter/Contact  
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**SUBJECT:**

Approval of a contract increase with K Friese and Associates Inc. for professional engineering services to provide third party assistance for development plan review for the Engineering Division.

**BACKGROUND / RATIONALE:**

The City Council approved an amendment to the Code of Ordinances regarding development-related fees on March 26, 2018. The fee changes identified the support for the growing needs in the development process, which included contractual assistance to provide technical review of development applications.

The City Council approved a contract with K Friese and Associates on October 23, 2018 for development review assistance. K Friese and Associates meets the proposal requirements and is qualified to complete this project. K Friese and Associates pre-qualified on the City's IDIQ for professional services and fulfills the procurement requirements.

Staff is requesting a contract increase of \$77,000.00 to support additional plan reviews for the FY 2018-19.

**ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:**

<input checked="" type="checkbox"/>	Yes	<b>City Plan/Council Priority:</b> Strategic Priorities: 9. Maintain fiscal stability of City operations.
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**FISCAL IMPACT:**

Funding for this initiative are incorporated into the FY 2018-19 Development Services Fund budget which is supported with the development-related fees established by City Council during FY 2017-18. Therefore, sufficient funds are available.

Recommendation

**COMMITTEE RECOMMENDATION:**

N/A

**STAFF RECOMMENDATION:**

Staff recommends approval of a contract with K Friese and Associates Inc. to provide third party assistance for development plan reviews for the Engineering Division.