

Legislation Text

File #: 19-072, Version: 1

Presenter/Contact

Michael Mundell, Solid Waste Manager
(830) 221-4044 - mmundell@nbtexas.org

SUBJECT:

Approval of an annual contract for the purchase of customized green waste collection bags from AJM Packaging Corporation for the Public Works Department.

BACKGROUND / RATIONALE:

On December 5, 2018, the City of New Braunfels issued a Request for Proposal for green waste collection bags which are biodegradable heavy-duty paper bags utilized to collect yard waste such as grass clippings and leaves. The green waste collection bags are customized by the vendor with City-provided art work, including informational printing on both sides of the bags. The City received four (4) responses on December 20, 2018, which were evaluated based upon price and qualifications. AJM Packaging Corporation submitted a proposal for \$.0366 per bag which is an estimated annual expenditure of \$105,408. The bags are printed directly by the vendor and no subcontractor is required for printing or distribution to the City.

Upon review of the proposal, samples, and qualifications, the Public Works staff recommends that the contract be awarded to AJM Packaging Corporation. The contract term is three years with two additional one-year renewal options for a combined total of five years.

ADDRESSES A NEED/ISSUE IN A CITY PLAN OR COUNCIL PRIORITY:

Yes	Strategic Priorities 9:	Maintain fiscal stability of City operations.
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FISCAL IMPACT:

Funding for this purchase is included in the FY 2018-19 Solid Waste Fund Operating Budget, therefore, sufficient funds are available.

COMMITTEE RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of an annual contract for the purchase of customized green waste collection bags from AJM Packaging Corporation for the Public Works Department.