

Legislation Text

File #: 21-137, **Version:** 2

PRESENTER:

Tony Gonzalez, Information Technology Director

DEPARTMENT: Information Technology

SUBJECT:

Approval of a contract with GIS, Inc in the amount of \$40,500 for the implementation of a new credit card processor, Card Connect, to be used with the Cityworks software application.

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

In December of 2020, City Council approved the implementation of a credit card processing reimbursement fee for the use of credit and debit cards. Subsequently, this requires a significant change in the credit card processor the City is using and how it interacts with various software in use across the City. Specifically, the City requires assistance in developing the necessary application integration to allow the Cityworks application to capture these fees with the credit card processor. The Cityworks software handles the permitting, licensing and development process for the City.

This integration is required in order to implement the reimbursement fee, reconciliation data and revenue reporting requirements with the new current credit card processor and Cityworks. This project will also develop the option for users of Cityworks to pay by e-check, thus eliminating the collection of a reimbursement fee.

These services are being procured through GSA schedule contract, thereby satisfying competitive procurement requirements. The projected cost of the implementation is \$40,500.

ISSUE:

To implement the recently approved credit card reimbursement fee, third party modifications to Cityworks is needed. Cityworks is the software that supports permitting, licensing and development services.

FISCAL IMPACT:

Funding to support this expenditure is allocated within the Development Services Fund. Therefore, sufficient funds are available.

RECOMMENDATION:

Staff recommends approval of this contract with GIS, Inc.